

SAIP CPD User Manual

SAIP Interactive

You are not logged in.

Welcome to SAIP Interactive

What does SAIP Interactive offer?

The SAIP Interactive portal has been created to enable our members to easily interact with SAIP.

Some of the functionality offered to our members include:

- Upload and administration of CPD Skills

Upcoming CPD Activities

SAIP Congress	Contact: Clifford Jones	
Annual national congress held at CSIR International Convention Centre	082 345 6789 / 012 345 6789 clifford@congress-r-us.co.za	
Date: 03 Jul 2017 - 04 Jul 2017	CPD Credits: 2.00	Category: Developmental Activities

International Conference on Physics Education 2017	Contact: Eilish McLoughlin and Paul van Kampen	
International Conference on Physics Education 2017 will be held July 3-7, 2017 at the Centre for the Advancement of Science and Mathematics Teaching and Learning (CASTeL) at Dublin City University (DCU), Ireland	+353 (0) 1 400 3662 / +353 (0) GIREP2017REG@keynote	
Date: 03 Jul 2017 - 07 Jul 2017	CPD Credits: 1.00	Category: Developmental Activities

At the bottom of the screen, login with the username and password provided:

Member Login

Access is free for members.

waderorza

LOGIN

Upcoming CPD Activities

International Conference on Physics Education 2017	Contact: Eilish McLoughlin and Paul van Kampen	
International Conference on Physics Education 2017 will be held July 3-7, 2017 at the Centre for the Advancement of Science and Mathematics Teaching and Learning (CASTeL) at Dublin City University (DCU), Ireland	+353 (0) 1 400 3662 / +353 (0) GIREP2017REG@keynote	
Date: 03 Jul 2017 - 07 Jul 2017	CPD Credits: 1.00	Category: Developmental Activities

[+ Suggest CPD Event](#)

On the User Functions Panel, the CPD Compliance summary is shown:

The screenshot shows the SAIP Interactive website interface. The header includes the SAIP logo and navigation links for 'Dashboard' and 'User Functions'. The main content area is titled 'Welcome to SAIP' and features a 'Control Panel' section for 'CPD Compliance'. This section displays a grid of data for the years 2012/13 to 2016/17, with a 'Current CPD Status: Compliant' indicator. Below this, there are 'User Options' buttons for 'Load CPD Activity' and 'Suggest CPD Event', and a '5 Year CPD Activity History' table.

Year	2012/13	2013/14	2014/15	2015/16	2016/17
Accumulate 5 credits:	5	5	8	1	6
Excessive credits:	0	0	2	3	6
Carry-over credits balance:	0	0	3	-1	0
In at least 2 categories:	3	3	3	1	2
Carry-over categories balance:	1	1	1	0	0

Date	Title	Certificate	Category	Credits	Hours Spent	edit/delete
15 May 2017	Work as Physicist		Developmental Activities (Max. 4)	9.0	200	
01 Aug	Compliance Credits -		Mentoring of students and/or	1.0		

Scroll down to see the 5-year CPD Activity History:

This screenshot shows the '5 Year CPD Activity History' table in detail. The table lists activities from 2016 back to 2015, including dates, titles, certificate upload status, categories, credits, and hours spent. Each row includes edit and delete icons.

Date	Title	Certificate	Category	Credits	Hours Spent	edit/delete
01 Aug 2016	Compliance Credits - pre-2017		Developmental Activities (Max. 4)	1.0		
01 Aug 2016	Compliance Credits - pre-2017		Work within Speciality Field (Max. 2)	1.0		
01 Aug 2016	Compliance Credits - pre-2017		Mentoring of students and/or trainees (Max. 1)	1.0		
01 Aug 2016	Compliance Credits - pre-2017		Membership of a recognised voluntary association (Max. 1)	1.0		
01 Aug 2016	Compliance Credits - pre-2017		Other activities (Max. 3)	1.0		
02 Aug 2015	Compliance Credits - pre-2017		Developmental Activities (Max. 4)	1.0		
02 Aug 2015	Compliance Credits - pre-2017		Work within Speciality Field (Max. 2)	1.0		
02 Aug 2015	Compliance Credits - pre-2017		Mentoring of students and/or	1.0		

Note: All accounts are pre-loaded with launch data to ensure a history of compliance to continue with. This serves as a starting point, and no certification is required for it. For the purpose of continuous compliance it is not recommended to delete or edit any of these entries.

To add a new CPD activity that you've completed, click on Load CPD Activity:

User Options

- [Load CPD Activity](#)
- [Suggest CPD Event](#)

5 Year CPD Activity History:

Date	Title	Certificate	Category	Credits	Hours Spent	edit/delete
01 Aug 2016	Compliance Credits - pre-2017		Developmental Activities (Max. 4)	1.0		
01 Aug 2016	Compliance Credits - pre-2017		Work within Speciality Field (Max. 2)	1.0		

This opens a form which you can complete with accurate data from you CPD activity:

The screenshot shows a web browser window with the URL `41.185.64.205/~saipcpdcoza/pages/load_cpd_activity.php`. The page features the SAIP logo on the left and a navigation menu with 'Dashboard' and 'User Functions'. The main content area is titled 'Welcome to SAIP' and contains a section for 'Load New CPD Activity'. This section includes a form with the following fields:

- Date of CPD Activity: 29, May, 2017
- CPD Activity Title:
- Description of CPD Activity:
- CPD Category: Developmental Activities
- Credits Earned:
- Hours Spent on this CPD Activity:

A blue button labeled 'ADD CPD ACTIVITY' is positioned at the bottom of the form.

Once you have added your CPD activity, upload the certificate or other proof that you have completed the activity in PDF file format:

User Options

[Load CPD Activity](#)

[Suggest CPD Event](#)

5 Year CPD Activity History:

Date	Title	Certificate	Category	Credits	Hours Spent	edit/delete
01 Aug 2016	Compliance Credits - pre-2017		Developmental Activities (Max. 4)	1.0		
01 Aug 2016	Compliance Credits - pre-2017		Work within Speciality Field (Max. 2)	1.0		

The screenshot shows a web browser window with the URL `41.185.64.205/~saipcpcdoza/pages/upload_certificate.php?cpdID=4563&uniquecode=1f4296e2`. The page header includes 'SAIP Interactive' and a user greeting 'Welcome chris@challengers.co.za.'. On the left is a navigation menu with 'Dashboard' and 'User Functions'. The main content area is titled 'Welcome to SAIP' and contains a section for 'Upload CPD Activity Certificate'. This section includes a 'Select PDF:' label, a 'Choose File' button, the text 'No file chosen (max. 1MB file size)', and a 'Submit' button.

Once uploaded, you may view the file or replace it:

User Options

[Load CPD Activity](#)

[Suggest CPD Event](#)

5 Year CPD Activity History:

Date	Title	Certificate	Category	Credits	Hours Spent	edit/delete
01 Aug 2016	Compliance Credits - pre-2017		Developmental Activities (Max. 4)	1.0		
01 Aug 2016	Compliance Credits - pre-2017		Work within Speciality Field (Max. 2)	1.0		

You may also edit or delete the activity:

User Options

Load CPD Activity

Suggest CPD Event

5 Year CPD Activity History:

Date	Title	Certificate	Category	Credits	Hours Spent	edit/delete
01 Aug 2016	Compliance Credits - pre-2017	 	Developmental Activities (Max. 4)	1.0		 
01 Aug 2016	Compliance Credits - pre-2017		Work within Speciality Field (Max. 2)	1.0		 

For an explanation of the extension of certification and calculation of CPD compliance, see section 1.9(g) of the bylaws.

CPD Compliance

Year:	2012/13	2013/14	2014/15	2015/16	2016/17
Accumulate 5 credits:	5	5	8	1	6
Excessive credits:	0	0	2	3	6
Carry-over credits balance:	0	0	3	-1	0
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Carry-over categories balance:	1	1	1	0	0